

DIRECTOR, STATE FOREST RESEARCH INSTITUTE

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CORRIGENDUM

Modification in “Contract Research Program (CRP)” Notification dated 25.02.2022

The disciplines of Research Divisions in the notification have been partially modified in the Wildlife Department and are available on the notice board and website of the Institute www.mpsfri.org.

The other details will remain unchanged.

Director

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STATE FOREST RESEARCH INSTITUTE

(An Autonomous Institute of Forest Department, Govt. of Madhya Pradesh)

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POLIPATHAR, JABALPUR (M.P.) 482008

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S.No./Estt./

Jabalpur, Dated : / /2022

Notification

Subject: Terms of Reference (TOR) to empanel and engage Retired Senior Scientists as Consultants from Government or Govt. approved Institutes on contract basis.

1. About the Institute

- 1.1 State Forest Research Institute, Jabalpur (SFRI) came into existence on 27th June, 1963 for the scientific development of forestry sector in the state of Madhya Pradesh following the recommendations of tenth Silvicultural Conference held at Dehradun in 1961.
- 1.2. It was granted autonomy on 29th October, 1994 and was registered on 2nd August, 1995 as a society under M.P. Societies Registration Act 1973.
- 1.3. Over the years the institute has developed as an educational, training, research and consultancy organization at the state and national level and is carrying out adaptive and applied research programmes.
- 1.4. The research programmes are focused on tropical forestry, environment, wildlife, agro forestry, biotechnology and biodiversity conservation.
- 1.5. The vision of SFRI is to function as nodal centre of research in forestry and to provide scientific support to the state and its people on matters related to forestry, wildlife and climate change with particular emphasis on conservation, sustainable utilization and scientific management of natural resources.
- 1.6. The institute is located at Jabalpur in a lush green campus spread over a sprawling area of about 102 ha.

2. Purpose of Contract Research Program

- 2.1. To meet the requirement of shortage of senior scientists at SFRI. It is proposed to empanel and then engage senior scientists who have retired from Govt. and Govt. approved private institutions through the screening process of SFRI.
- 2.2. Enhancement of research quality at the Institute by utilizing the experience of senior retired scientists.
- 2.3. Enhancement of quality research activity at the Institute.
- 2.4. Scientific and technical up gradation of newly appointed project staff and the staff of S.F.R.I.

3. Contract Research Program (CRP)

- 3.1. The main focus of the Contract Research Program (CRP) is to empanel and engage senior scientists as consultants, retired from Govt. and Govt. approved private institutions through the screening process of the institution.
- 3.2. The empanelled scientists will be required to present the concept note of at least three research proposals to the screening committee/RAC of SFRI in the prescribed format (ANNEXURE –II).
- 3.3. These empanelled scientists (consultants), will then be asked to submit the Detailed Project Proposals (DPP) of the approved concept note of projects within a prescribed period of not more than three months and lump-sum honorarium of Rs. 25000.00 will be provided.
- 3.4. Upon approval of DPP from the funding agency, the scientists will be engaged on contract basis on the rates approved by the Board of Governors (BOG) of SFRI and the research will be carried out by the scientist within the stipulated time frame.

4. How to Apply?

Online applications are invited from retired scientist (upper age limit 65 years) from Government Research Institutes or Govt. approved Institutes to carry out research work under the “Contract research program” of the Institute. The interested candidates, in good physical health and possessing the required qualifications, may send their completely filled Application form (ANNEXURE-I) to The **Director, State Forest Research Institute, Jabalpur** by **e-mail only** to mpsfri@mp.gov.in before 21/03/2022

Received applications will be scrutinized by the committee and selected candidates will be called for the interview as per information along with original testimonials, certificates etc. of their educational qualifications, work experiences etc. and a self attested copy thereof for verification and finalization of TOR.

This post is purely temporary and the tenure will be limited according to approved project proposal only. The project period will be extended further if funding agency permits and extends the project tenure, subject to the need of the Institute and satisfactory performance.

Post-specific TOR, details and eligibility criteria are given as follows:-

Details of engagement

S.No	Particulars	Details																					
1.	Name of post	Consultant																					
2.	Method of recruitment	Contract Basis																					
3.	Age Limit	Below 65 years on the date of Advertisement.																					
4.	Period of Contract	01 year (Extendable)																					
5.	Remuneration (per month)	<p style="text-align: center;"><u>Pay band 3 (15600 - 39100)</u></p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>S.No.</th> <th>Name of Post</th> <th>Honorarium p.m.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Scientist S.B.</td> <td>25000</td> </tr> <tr> <td>2.</td> <td>Scientist S.C.</td> <td>30000</td> </tr> <tr> <td>3.</td> <td>Scientist S.D.</td> <td>35000</td> </tr> </tbody> </table> <p style="text-align: center;"><u>Pay band 4 (37400 - 67000)</u></p> <table style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>4.</td> <td>Scientist S.E.</td> <td>54000</td> </tr> <tr> <td>5.</td> <td>Scientist S.F.</td> <td>56000</td> </tr> <tr> <td>6.</td> <td>Scientist S.G.</td> <td>60000</td> </tr> </tbody> </table> <p style="text-align: center;">TA/DA - as per approval + 10% HRA</p>	S.No.	Name of Post	Honorarium p.m.	1.	Scientist S.B.	25000	2.	Scientist S.C.	30000	3.	Scientist S.D.	35000	4.	Scientist S.E.	54000	5.	Scientist S.F.	56000	6.	Scientist S.G.	60000
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6.	Essential qualification	<ol style="list-style-type: none"> Professional having Ph.D. Degree in relevant subjects from a recognized University; Professional having subject specific expertise in one of the following disciplines:- 																					
A. Forestry Department																							
S.No.	Research Division	Disciplines to be handled																					
➤	Forest Management	<ol style="list-style-type: none"> Silviculture Soil Science Forest Protection Forest Mensuration Statistics Joint Forest Management 																					
➤	Conservation	<ol style="list-style-type: none"> Biodiversity Conservation Forest Botany Ethnobotany Forest Ecology & Ecosystem Services 																					
➤	Biotechnology	<ol style="list-style-type: none"> Forest Genetics & Tree Improvement Biotechnology Phytochemistry Tissue culture 																					
➤	Productivity	<ol style="list-style-type: none"> Plant Propagation Seed Technology & Certification 																					
➤	Forest Utilization	<ol style="list-style-type: none"> Timber & Fuel-wood Utilization Medicinal & Aromatic Plants Market Information System Bamboos Other NWFPs Forest-based Livelihoods 																					

➤	Social Economics	<ol style="list-style-type: none"> 1. Sociological Studies 2. Forest Economics 3. Agroforestry 4. Policy Research
B. Wildlife Department		
S.No.	Research Division	Disciplines to be handled
➤	Animal Ecology	<ol style="list-style-type: none"> 1. Animal Ecology 2. Conservation Biology 3. PHVA studies 4. Re-introduction, Re-wilding and Translocation
➤	Wildlife Management	<ol style="list-style-type: none"> 1. PA Network 2. Wildlife Management 3. Man-Animal Interactions 4. Landscape Level Planning and Management 5. Corridor Management
➤	Ecotourism and Conservation Education	<ol style="list-style-type: none"> 1. Ecotourism 2. Attended Interpretation 3. Unattended Interpretation
➤	Habitat Ecology	<ol style="list-style-type: none"> 1. Habitat Management 2. Ecosystem services valuation of PAs 3. Ecological Studies of terrestrial and aquatic animals 4. Ecological Studies post relocation of villages
<p>C. Special Purpose Cells :</p> <ul style="list-style-type: none"> ➤ Environmental Impact Assessment ➤ Climate Change, Climate Justice, REDD+ ➤ Extension, Training & Consultancies ➤ Monitoring & Evaluation ➤ GIS & Remote Sensing ➤ Computer & IT ➤ Library ➤ Documentation ➤ Procurement ➤ Common Research Facility 		
7.	Desirable qualification	<ul style="list-style-type: none"> • D.Sc. in relevant discipline • No. of books published • No. of Research papers published • No. of Research projects completed • Other publications in the requisite field
8.	Experience	More than 25 years on above mentioned disciplines.
9.	<p>Procedure of selection</p> <p style="text-align: center;">Engagement of Retired Senior Scientists shall be done by inviting applications through advertisement of State Forest Research Institute, in the following manner:-</p>	

- A notification shall be uploaded on the website of the Institute and published on newspaper, inviting applications from willing/ eligible persons for engagement as Retired Senior Scientists, on contract basis.
- A Screening-cum-Selection Committee shall be constituted by the Director of the Institute for empanelment of Retired Senior Scientists.
- The Committee shall consist of following members mentioned below: -

1	Director, SFRI	Chairman	
2	Subject Expert	Member	Co-opted/ Nominated/ Appointed
3	Subject Expert	Member	
4	Head/In-charge of the concerned Division	Member	

- The Committee shall first screen and shortlist the applications on the basis of the criteria decided by it.
- The shortlisted candidates will be called for the interview for empanelment.
- After the selection, candidate(s) will be asked to submit 3 project concept notes and its presentation in front of selection committee/RAC of the Institute.
- On the basis of approval of project concept notes, the candidate will be asked to submit the Detailed Project Proposal (DPP) based on the approved concept note and will be provided with the lump-sum grant of Rs.25000.00 for preparation of the Detailed Project Proposal (DPP)
- An offer letter shall be issued to successful candidates clearly indicating the terms and conditions of engagement.
- The selected Retired Senior Scientist will then be appointed by contract as Principal Investigator when the submitted project proposal will be sanctioned by the funding agency.
- No Retired Senior Scientists shall be allowed to join without first submitting an undertaking towards acceptance of the terms and conditions as mentioned in the offer letter.
- Appointed Retired Senior Scientists should submit a Demand Draft in favor of **The Director, SFRI, Jabalpur** equivalent to 1 month's salary at the time of joining.
- Candidate should submit a written clarification that he/she has no legal cases / litigations pending against them (Official/Unofficial)
- At the time of joining, candidate should submit their Medical Fitness Certificate.

10.	Period of Engagement	<ul style="list-style-type: none"> • The initial engagement of Retired Senior Scientists will be for the period of one year • After expiry of initial term, engagement may be extended, based on requirement of the Institute and performance of Retired Senior Scientist(s) concerned, with the concurrence and approval from members of
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		<p>Extension Committee, for a maximum period of one year at a time.</p> <ul style="list-style-type: none"> • The appointment of Retired Senior Scientists would be on full-time basis and they would not be permitted to take up any other assignment during the period in other Institute. The appointment of Retired Senior Scientists is of a temporary (non-official) nature against the specific jobs. • The engagement of Retired Senior Scientists can be terminated by the Director of the Institute at any time without assigning any reason thereof by giving them 30 days notice. However, in case a Consultant wishes to resign, he will have to give a 30 days' advance notice or remuneration in lieu thereof before resigning from the engagement.
11.	Confidentiality of Data and Documents	<ul style="list-style-type: none"> • No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of assignment for the Institute, without the express written consent of the Director of the Institute. • The Retired Senior Scientists shall be bound to hand-over the entire set of records of assignment to the Director of the Institute before the expiry of the contract and before the final payment is released by the Institute.
12.	Conflicts of Interest	<ul style="list-style-type: none"> • The Retired Senior Scientists appointed by the Institute, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Institute nor will he indulge in any activity outside the terms of the contractual assignment. • The Retired Senior Scientists will not be entitled for any benefit/compensation/absorption/ regularization of service with this Institute.
13.	Application form	<p>A circular calling for applications for Retired Senior Scientists shall invariably include the following:</p> <ul style="list-style-type: none"> • Applications are accepted only on prescribed Application form given in Annexure-I • Bio-data • Self attested copies of relevant documents, certificates, testimonials, award, etc. • Originals of all documents attached with application forms at time of interview for verification.

14.	Termination of Engagement	<p>The Institute may terminate the engagement in following conditions:</p> <ul style="list-style-type: none"> • The Retired Senior Scientists is unable to address the assigned work; • Quality of the work is not to the satisfaction of the Department; • The Retired Senior Scientists fails in timely achievement of the milestones as finally decided by the Institute/ Department/Organization • The Retired Senior Scientists is found lacking in honesty and integrity.
15.	Rights of the Institute	<p>The Institute has the right to cancel the advertisement, and not go for engagement of Retired Senior Scientists, at any stage. It may accept or reject any or all applications, without giving any reasons thereof, whatsoever.</p>

APPLICATION FORM

Affix Self-attested Recent Photograph
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Application for the post of Consultant

1	Full Name (in Block Letters)				
2	Father's/Husband's Name				
3	Date of Birth				
4	Contact details	Mobile No./Tel. no.			
		Email ID			
5	Permanent address				
			PIN:		
6	Age as on date of advertisement				
7	Qualifications				
	A. Essential				
	B. Desirable				
8	Details of computer knowledge				
9	Brief particulars of Experience				
10	Aadhar card No.				
11	Name of the Institute/ Organization/Ministry/ Department from which working/retired				
12	Last Pay Drawn				
13	Date of retirement and the post from which retired				
14.	Brief particulars of Experience of the last 25 years (assignment-wise)				

Checklist of Attachments:-

- 1 Application Form (Properly filled)
- 2 Bio-data
- 3 List of Publications

Declaration: I solemnly declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Director, State Forest Research Institute, Jabalpur. I have read this circular and ready to accept all the terms and conditions for engagement of required post.

Place:

Date:

Signature of the candidate

PROJECT OVERVIEW (Concept Note)

Each **project document** will have a **project overview** attached at the beginning of the project document after index as under:

1. PROJECT : FACT SHEET (Portrait Format):-

- 1.1 Division:-
- 1.2 Branch/Research Discipline:-
- 1.3 Goal of the SFRI:-
- 1.4 Thrust Area:-
- 1.5 Title of the Project:-
- 1.6 Project ID:-
- 1.7 Project Team:-
- 1.8 Project Approval/Funding Agency:-
- 1.9 Cost of the Project:-
- 1.10 Tenure of the Project:-
- 1.11 Project Submission Date/Sanction Date/Start Date:-

2. PROJECT SUMMARY (Portrait Format): 3-4 Page write up under the following heads:-

- 2.1 **Title of the Project:-**
- 2.2 **Why this Project:-**
- 2.3 **Research Methodology:-**
- 2.4 **Study Design:-**
- 2.5 **Objectives:-**
- 2.6 **Activities:-**
 - 2.6.1 Physical Inputs:-
 - 2.6.2 Financial Inputs:-
- 2.7 **Expected Output of Research:-**
 - 2.7.1. Physical Output:-
 - 2.7.2. Financial output:-
- 2.8 **Output Assessment:-**
 - 2.8.1 Objectively Verifiable Indicators (OVI's):-
 - 2.8.2 Means of Verification (MOV's):-
- 2.9 **Expected Impact of the Project findings:-**
- 2.10 **Proposed Dissemination of Project findings:-**
- 2.11 **Assumptions (What may go wrong):-**

Terms & Conditions

- i. In the event of any dispute/clarification, the decision of the **Director, SFRI** will be final.
- ii. Income tax or any other tax, whichever are applicable will be deducted as per the prevailing rules at source before effecting the payment for which the Department will issue TDS certificate.
- iii. The consultant shall be eligible for 08 days leave in a calendar year. The leave will not be carried forward.
- iv. The candidate will be required to sign a non-disclosure undertaking.
- v. In case the consultant has to proceed on tour, his TA/DA claim shall be regulated as per the rules of the SFRI.
- vi. Headquarter of the consultant will be at Jabalpur. Working hours of the consultants shall normally be from 10 am to 6 pm during working days including half an hour lunch break in between. However, in exigencies of work they may require staying late and/or called on Saturday/Sunday and other Gazette Holidays. Any unauthorized absence beyond seven days shall be viewed seriously and necessary process for termination of contract shall be affected with the approval of competent authority.